



Ad Hoc Committee – Governing Document Amendment

COMMITTEE RESPONSIBILITIES

Committees are structured to organize and concentrate the efforts of the Board of Directors (BOD) to meet the needs and goals of Pittsfield Village more effectively and efficiently.

From time to time, an Association will amend their governing documents. Reasons to amend governing documents might be to update outdated restrictions, avoid vague language, change rules, or shift maintenance responsibilities. A community-wide vote, with majority approval, is required to amend the governing document.

The Governing Document Amendment Committee will make recommendations to the Board of Directors regarding the amendment process based off community feedback. Responsibilities may include, but are not limited to, attending monthly virtual meetings, presenting changes & amendments to the community, soliciting feedback from neighbors, scheduling community-wide informational meetings, etc.

COMMITTEE GOALS

Inform and educate the community on the amendment process through

- Understanding the timeline of amending documents
- Identifying the reasons for the amendments
- Clear understanding of requirements for successful vote
- Outreach to community members to help inform and gather feedback throughout

COMMITTEE MEMBERSHIP POLICY

Joining a Committee

Any co-owner in the Village that would like to join the Governing Document Amendment Committee must initially attend a meeting and express their desire to join the committee. The co-owner must be in good standing with the Association. The Committee will be overseen by a liaison from the Board of Directors. Since the Governing Document Amendment Committee is an ad hoc committee, the standard committee membership policies will not apply. Please anticipate a 12-month commitment.

COMMITTEE CHAIR APPOINTMENT

The Board of Directors will appoint a chair.